

Section 8: Certification, Eligibility & Coordination

Subject: FY18 CO WIC Policy Letter #4 Consular/Matricula Card

New Policy: The Consular/Matricula Card is now an acceptable proof of identification.

Update to FY18 Program Manual:

Documentation (Proof) of Identity

WIC participants, initial endorsers and additional endorsers are required to present an acceptable proof of identity (ID) at all certification, recertification, mid-certification and follow-up visits. Documentation of identity for WIC participants is recorded on the Identity panel of the Compass system during all certifications and recertifications as required by the system. However, identity of each participant must be verified at each appointment.

Acceptable Proof of ID Documentation Includes:

- Driver's license - must be issued by a state or national government, be current, and include a picture.
- Health First Colorado (Colorado's Medicaid Program) card.
- Work/School ID.
- Passport/U.S. Government ID - must be issued by a state or national government, be current, and include a picture.
- U.S. Passport Card.
- Alien Registration Receipt Card/Permanent Resident Card.
- Temporary Resident Card.
- Employment Authorization Card.
- Tribal Identification Card.
- U.S. Certificate of Naturalization.
- Certificate of U.S. Citizenship.
- U.S. Citizenship Identification Card.
- Department of Corrections ID.
- Green Card.
- Colorado Identification Card.
- Military Identification Card.
- **Consular/Matricula Card**
- Original or certified copy of birth certificate from any state or country, including temporary birth certificates.
- U.S. Immunization Record (infant or child only). May be viewed in Colorado Immunization Information System (CIIS). CIIS may only be used as proof of ID if immunization records are present in the record.
- U.S. Hospital Documentation (infant only).
- Colorado eWIC card signed by initial or additional endorser (Recertification, Mid-certifications and Follow up visits only).
- Staff recognition (Recertification, Mid-certification and Follow up visits only).
- Original Social Security card.
- Foster Child Papers (issued by State or Local Human Services).
- Other (must have State Office approval when used for eligibility determination).

- ✓ State Office must approve "Other" forms of ID not included in the above list before users may enter the "Other" code on the Identity panel. When "Other" is chosen as the proof of ID, a description of the "Other" documentation must be entered in the Comments/Alerts panel.
- The following documents are acceptable (when they include a minimum of hospital identifier, infant date of birth and mother's name:
 - ✓ Infant wristband.
 - ✓ Hospital discharge papers.
 - ✓ Footprint card.
 - ✓ Application for birth certificate.
 - ✓ Documentation of birth from a Certified Nurse Midwife/ Registered Midwife.

Unacceptable Types of ID Documentation for Eligibility Determination Include:

- Foreign Electoral Card.
- Non-U.S. Immunization Record.